

Directives to the authors

1. In the text

- Please accentuate capitals (e.g. *État* instead of *Etat*)
- Citations in an ancient language (Latin, medieval French, etc.) : in italics, without inverted commas.
- Citations in a modern language : in roman letters, with inverted commas ("").
- Footnotes have to be placed before the punctuation (, - . - ? etc.).
- Try to avoid, as much as possible, the use of numbered subdivisions in your text (1.2.1 or I A1, etc.).
- Please write dates in full (e.g.: 29 May 1933, and not 29-05-1933 or 29. v. 1933, etc.).
- Try to avoid the use of bold characters (except for indicating the subdivisions of your text) and of capitals (except for bibliographic references in footnotes: name of the authors have to be set in capitals).
- Use capital letters for every word in names of institutions and journals. E.g.: *International Review of Social History*; International Monetary Fund. Every meaningful word of the titles of books in English are put in capitals; in other languages, use small letters.

2. In the Footnotes

- The first name of authors has to be written in full when used for the first time.
- Please use small caps for names of authors (Jean STENGERS), when using Roman figures (Pope John XXXIII, Elisabeth II, etc.) and for abbreviations of institutions (NA, PRO, UNO, etc.).
- Please use the following system :

Book :

Jean BOUVIER, *Initiation au vocabulaire et aux mécanismes économiques contemporains (XIX^e-XX^e siècles)*, Paris, SEDES, 5^e éd., 1977 (Regards sur l'Histoire, vol. 7).

Angus MADDISON, *Ontwikkelingsfasen van het kapitalisme*, Utrecht-Antwerpen, Uitgeverij Het Spectrum, 1982 (Aula Paperback, nr. 68).

Stephen CONSTANTINE, *Unemployment in Britain between the Wars (1918-1939)*, London, Longman, 1980 (Seminar Studies in History, vol. 10).

Article in a Journal :

Jean STENGERS, "Hitler et la pensée raciale", dans *Revue Belge de Philologie et d'Histoire*, t. 75, 1997, 2, p. 413-441.

Dirk LUYTEN, "Het "Centrum Lippens", een Belgische Nieuwe Orde in een nazistisch Europa?", in *Belgisch Tijdschrift voor Filologie en Geschiedenis*, dl. 71, 1993, 4, p. 875-912.

Martin DAUNTON, "Churchill at the Treasury: Remaking Conservative Taxation Policy (1924-1929)", in *Revue Belge de Philologie et d'Histoire*, vol. 75, 1997, 4, p. 1063-1084.

Contribution in a Collective Volume :

Jean STENGERS, "Race et nationalité chez Émile de Laveleye", dans Pierre GUIRAL & Émile TEMIME, eds., *L'idée de race dans la pensée politique française contemporaine*, Paris, Éditions du CNRS, 1977, p. 110-135.

Alain PLESSIS, "Bankers in French society, 1860-1960", in Youssef CASSIS, ed., *Finance and Financiers in European History 1880-1960*, Cambridge, Cambridge University Press, 1992, p. 147-161.

Archival Documents :

Bruxelles, Archives Générales du Royaume, Papiers Jaspar, 81, "Projet d'Arrêté-Loi", 29 mai 1933.

Brussel, Algemeen Rijksarchief, Papieren Jaspar, 81, "Projet d'Arrêté-Loi", 29 mei 1933.

London, National Archives, Cabinet, T171/239, Churchill to R. Hopkins, 28 November 1924.

Publications and sources on internet

Maurice CROUSE, "Citing Electronic Sources in History Papers", in

<http://history.memphis.edu/mcrouse/elcite.html> (4 April 2009), date de la consultation / datum raadpleging / consultation date

- Titles of periodicals, names of institutions, etc. may be abbreviated if they are used more than once, on the condition that the abbreviation is explicitly mentioned the first time.

- Please don't use the parenthetical in-text reference system, and avoid references such as (CONSTANTINE 1980)

- When referring to a previously cited publication, please note the name of the author (in capitals) and an abbreviation of the title before using the words *op. cit.* or *loc. cit.* <optional : you can mention the number of the footnote where the reference is given in full>.

- Dates are written in full, even in the footnotes.

- The list of abbreviations (for journals, institutions, etc.) has to be placed in front of the text (in footnote 1 or *).

- If you are referring to the edition of an ancient or medieval author, please mention the name of the editor, as well as the date of the edition.

3. Abstract

- Please write an abstract (of about ten lines) of your article, both in English, in French and in Dutch. The title of your contribution also has to be translated. Mention a few key-words.